

<b>Name</b>	<b>ZAHID MANZOOR</b> <a href="mailto:zmanzoor@decentralization.org.pk">zmanzoor@decentralization.org.pk</a>
<b>Position</b>	Assistant Director (Contract Admin.), PPSO, Punjab.
<b>Current Duties</b>	His duties are to Prepare invitation for bid and request for proposal solicitation package; Draft evaluation criteria for vendor selection; Review and analyze bids and proposals; Perform cost/price analysis of bids and proposals; Provide recommendations for award to Deputy Director Administration for approval as appropriate; Administer and monitor contracts and ensure they conform to applicable local, provincial, and federal laws, rules, and regulations as well as ADB procedures; Assist Deputy Director Contract Administration in the NPSO in maintenance of a database of all contracts and procurements carried out by national and provincial PSOs
<b>Education</b>	B.Sc (Hons) Agriculture with Agricultural Economics as major. M.Sc (Rural Sociology) from University of Agriculture, Faisalabad.
<b>Past Experience</b>	Worked on various assignments in an urban development project titled "Faisalabad Area Up-grading Project-FAUP" funded by DfID UK at Faisalabad. Joined Provincial Civil Services as Section Officer Government of the Punjab in 2001. During four years tenure worked in the following departments on various assignments:- <ul style="list-style-type: none"> <li>• Health</li> <li>• Education</li> <li>• Finance</li> </ul>
<b>Interests</b>	Tennis, Reading, Movies, Music