

Name	Zulfiqar Haider zhaider@decentralization.org.pk
Position	Director Administration, NPSO
Current Duties	<ul style="list-style-type: none"> ▪ Manage procurements for Federal IAs and PSOs; ▪ Ensure effective contract administration to prevent problems in contractors' performance, cost overruns, and delays in receiving goods and services; ▪ Administer preparation of consolidated annual budgets for National and Provincial PSOs for operational activities; ▪ Manage the preparation of accounts of TA funds and counterpart funds for NPSO; ▪ Manage external audit of accounts of TA funds in accordance with the provisions of loan covenants; ▪ Develop and publish guiding principles for maintenance of accounts of the TA Loan as per relevant ADB Guidelines and Federal & Provincial Governments' accounting rules/practices; ▪ Administer DSP Imprest Account and disbursement of funds to Province Sub-Imprest Accounts; ▪ Supervise development, hosting and maintenance of the Internet, LAN, Website and databases for DSP; ▪ Develop guidelines for maintenance of LANs, databases and the website; ▪ Manage establishment of staff in the NPSO including, inter alia, recruitment, maintenance of contracts, performance evaluation, etc.; ▪ Ensure establishment, maintenance and updating of contract administration database; ▪ Oversee general administration of NPSO.
Education	B.S (USA), MBA, MS (UK)
Past Experience	<ul style="list-style-type: none"> ▪ Deputy Secretary, Ministry of Women Development ▪ Deputy Secretary, Economic Affairs Division ▪ Served in various positions in two provincial governments i.e. Balochistan and NWFP.
Interests	Reading, Hiking & playing Squash